

# **ABOUT ME**

As a business school graduate with a love for nature, I bring professional, interpersonal skills to any workplace and a desire to learn about and protect the natural environment. I am now looking for a full-time job in the conservation or environmental education sectors where I can bring my creativity, communication experience, and positive attitude to a team-oriented organization.

# **EDUCATION**

#### **MIAMI UNIVERSITY**

OXFORD, OHIO | 2018-2022

BS in Business Marketing, Creative Writing Minor, Honors Program 3.54 GPA

## **GRANBY HIGH SCHOOL**

NORFOLK, VA | 2014 - 2018

International Baccaulareate 4.7 GPA



+1 757 793 6119



maddymc17@gmail.com



517 Fairfax Ave, Norfolk, VA, USA, 23507



https://maddymc17.wixsite.com/ myportfolio

# **EXPERIENCE**

#### **NATURE GUIDE**

St. Thomas Adventure Tours | APR 2024 - AUG 2024

- Led small group, eco-snorkeling expeditions to see turtles, fish, and other marine and coastal wildlife
- Educated families, couples, and children about local flora and fauna, safe environmental practices, threats to marine ecosystems, and island history while making learning easily digestible and fun
- Photographed and videoed nature excursions capturing sea life and guests following ethical, environmental practices

#### CONSERVATION AND SOCIAL MEDIA INTERN

Global Visions International | AUG 2023 - OCT 2023

- Studied and surveyed reef fish, crabs, birds, seagrass, coral, sharks, rays, and sea cucumbers to monitor population and contribute to international and local data collection
- Led weekly educational classes with sixth graders in local international school and planned activities to teach marine conservation
- Created and posted content for GVI's Instagram page, redesigned highlights, and produced official "life on base" video for the marketing team

### MANAGER, SERVER, AND SOCIAL MEDIA MANAGER

The Fishin' Pig Restaurant | AUG 2022 - JUL 2023

- Oversaw all daily restaurant functions as manager and resolved any issues that arose with front and back of house
- Demonstrated excellent customer service at all times
- Created and posted regular content for Instagram, including a complete overhaul of the page, and responding to DMs and comments

## WEBSITE DESIGNER AND HOTLINE STAFF

ForKids Inc | JAN 2019 and DEC 2020 - JAN 2021

- Built a new website for homelessness organization during January term using structured and industry-relevant design curated for a non-profit
- Returned to ForKids during COVID pandemic to field calls from people in need of rent and utility assistance as well as emergency overnight shelter

